



Board of Harbor Commissioners

Virginia Chang Kiraly, President
Vice President
Edmundo Larenas, Secretary
Tom Mattusch, Treasurer
Sabrina Brennan, Commissioner
Nancy Reyerer, Commissioner

John Moren, Interim General Manager
Steven D. Miller, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING MINUTES

January 16, 2019
6:30 PM

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94080

A.) Roll Call 6:30 PM All Commissioners present.

B.) 1. Public Comments/Questions

- **James Lee** – Congratulated Commissioners Larenas and Reyerer on election; asks that the new Commission address environmental issues. Revisit MOU with SSF. Asks to consider tightening up Board Meeting Policies – no Skyping in.

2. Commissioner Comments

- **Commissioner Brennan** – Congratulated President Chang Kiraly for her appointment to President of the Menlo Park Fire Protection District.
- **Commissioner Larenas** – Welcomed Commissioner Reyerer to her first meeting; shared that he has been invited to speak at the County’s Climate Change meeting at Surfers Beach on January 19th.
- **Commissioner Mattusch** – Welcomed Commissioner Reyerer to the Board. Acknowledged Harbor staff who work through storms, such as present one.
- **Commissioner Reyerer** – Thanked all for warm welcome; looking forward to working with everyone.
- **Commissioner Chang Kiraly** – Congratulated Commissioner Reyerer to the Harbor Board. Acknowledged Sea Huggers, Half Moon Bay Brewing Company and an anonymous donor for their gift of four sea bins, to help keep our marinas clean.

C). Consent

ITEMS PULLED FROM THE CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

Items 1, 2, 3, 4 pulled from Consent.

5. **Monthly Capital Projects Update (Moren)**

Information only.

6. **Commercial Activity Permit for Ruth E. Stein d.b.a. Valhalla of Santa Cruz to Charter a Privately-Owned Vessel at Pillar Point Harbor (Moren)**

Recommendation: Approve the Commercial Activity Permit (CAP) for Ruth E. Stein d.b.a. Valhalla of Santa Cruz (Permittee).

Motion: (Brennan/Larenas) Approve Consent Items 5, 6.

Ayes: All in favor

Motion passed

D). Discussion

1. **Bills and Claims (Chan)**

Motion: (Brennan/Larenas) Approve Bills and Claims in the amount of \$517,831.18.

Ayes: All in favor

Motion passed

2. **Minutes – Special Meeting December 19, 2018 (Gehret)**

Motion: (Mattusch/Chang Kiraly) Approve Special Meeting Minutes of December 19, 2018.

Ayes: Chang Kiraly, Mattusch

Nays: None

Abstain: Brennan, Larenas, Reyerling

Motion failed. Minutes not approved.

3. **Minutes – Regular Meeting of December 19, 2018 (Gehret)**

Motion: (Mattusch/Chang Kiraly) Approve Regular Meeting Minutes of December 19, 2018.

Ayes: Chang Kiraly, Mattusch

Nays: None

Abstain: Brennan, Larenas, Reyerling

Motion failed. Minutes not approved.

4. **Budget Calendar (Pyle)**

Information only.

7. Board Organization; Election of Officers (Moren)

Public Comment

- James Lee – Supports Commissioner Brennan for Commission President.

Motion: (Larenas/Reyering) Nominate Commissioner Brennan to serve as President of the Board of Commissioners until the first meeting of January 2020.

Ayes: Brennan, Larenas, Reyering

Nays: Chang Kiraly, Mattusch

Motion passed

Motion: (Reyering/Brennan) Nominate Commissioner Larenas to serve as Vice President of the Board of Commissioners until the first meeting of January 2020.

Ayes: Brennan, Chang Kiraly, Larenas, Mattusch, Reyering

Nays: None

Motion passed

Motion: (Brennan/Larenas) Nominate Commissioner Reyering to serve as Secretary of the Board of Commissioners until the first meeting of January 2020.

Ayes: Brennan, Chang Kiraly, Larenas, Mattusch, Reyering

Nays: None

Motion passed

Motion: (Chang Kiraly/Reyering) Nominate Commissioner Mattusch to serve as Treasurer of the Board of Commissioners until the first meeting of January 2020.

Ayes: Chang Kiraly, Larenas, Mattusch, Reyering

Nays: Brennan

Motion passed

Motion: (Brennan/Reyering) Nominate Commissioner Reyering to serve as alternate, in the President's absence, to the LAFCO Independent Special Districts' Selection Committee (ISDSC) (Govt. Code §56332).

Ayes: Brennan, Chang Kiraly, Larenas, Mattusch, Reyering

Nays: None

Motion passed

Officers of the San Mateo County Harbor Commission for 2019

President: Commissioner Sabrina Brennan

Vice President: Commissioner Edmundo Larenas

Secretary: Commissioner Nancy Reyering

Treasurer: Commissioner Tom Mattusch

LAFCO Alternate: Commissioner Nancy Reyering

6:55 PM – **Motion:** (Brennan/Chang Kiraly) Adjourn Regular Meeting for a break.

Ayes: All in favor

Motion passed

7:03 PM Open Meeting

All Commissioners present.

Adjourn to Closed Session.
Public Comments – None

7:43 PM - Out of Closed Session (See Minutes of January 16, 2019 7:00 PM Special Meeting)

10. Ad Hoc and Standing Committee Review and Assignments (Moren)

Committee appointments made by President Brennan:

- Management Staff Search Committee (Ad Hoc): Commissioners Brennan and Larenas
- Strategic Planning Committee (Ad Hoc): Commissioners Reyerling and Brennan
- Finance Committee: Commissioners Larenas and Brennan
- Wildlife Protection Committee: Commissioners Larenas and Chang Kiraly
- Public Outreach Committee: Commissioners Reyerling and Brennan
- Tsunami Preparedness Committee: Commissioners Chang Kiraly and Mattusch
- Climate Change Resilience Committee: Commissioners Larenas and Reyerling
- Oyster Point Liaison Group: Commissioners Brennan and Larenas
- Policy Review Committee: Commissioners Brennan and Larenas

11. Addition of One Deputy Harbormaster Position (Pyle)

Motion: (Mattusch/Chang Kiraly) Approve the recommended staff addition of one Deputy Harbormaster (DHM) position.

Ayes: All in favor

Motion passed

8:05 PM Commissioner Chang Kiraly leaves.

9. Consider Hiring District Counsel (Brennan, Chang Kiraly, Larenas, Reyerling)

As reported out of Closed Session, new District Counsel was hired effective immediately. (see Minutes of Closed Session).

13. Labor and Employment Legal Services (Larenas)

Motion: (Larenas/Reyerling) Direct the Interim General Manager to put out an RFP for Employment Counsel.

Ayes: Brennan, Larenas, Mattusch, Reyerling

Nays: None

Absent: Chang Kiraly

Motion passed

14. CLOSED SESSION 8:12 PM Adjourn to Closed Session

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to Government Code Section §54956.9(d)(2) Claim by John Schulz.

Public Comment:

- James Lee - Requests making ADA concerns at Pillar Point Harbor a priority.

Report from Closed Session: No reportable action.

8. Location Change for Regular Meetings of Board of Harbor Commissioners; Adopt Resolution No.19-01 (Brennan)

Public Comment:

- James Lee - Supports move to Coastside and consideration of other meeting areas in the county.

Motion: (Brennan/Larenas) Adopt Resolution No.19-01, amending Resolution No.38-16, establishing that all regular meetings of the Harbor Commission will be held on the third Wednesday of each month, held only in El Granada at the San Mateo County Harbor District Administration Office.

Ayes: Brennan, Larenas, Reyering

Nays: Mattusch

Absent: Chang Kiraly

Motion passed

12. Oyster Point Yacht Club Lease Amendment Execution (Reyering)

All in favor to move this item to the February meeting so that new General Counsel can review Lease documents.

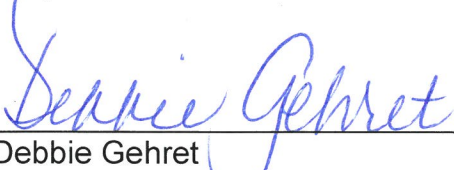
E). Discussion/Action on Pulled Consent Items (if any)

F). Future Agenda Items

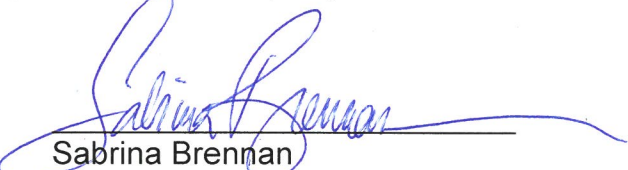
G). December Activity Reports: Interim General Manager/Operations, Administration

Information only.

H). Adjournment 9:10 PM Motion: (Mattusch/Larenas) Adjourn. All in favor.



Debbie Gehret
Deputy Secretary



Sabrina Brennan
President